

## What is the Occupational Safety and Health (OSH) Amendment Act?



01

The Occupational Safety and Health (Amendment) Act 2020 (OSH Act) was passed by the House of Representatives in October 2021, making significant revisions to the existing Occupational Safety and Health Act of 1994

The Act was gazetted in March 2022 and will come into effect in all workplaces in Malaysia, with the enforcement date to be announced by the Ministry of Human Resource.

## One of the legal requirements for the amended OSHA Act is:



02

All workplaces that employ five or more employees and if the place of work is not included in any class or description of place of work as published in the Gazette requiring a safety and health officer.

The employer must designate an employee as a Safety & Health Coordinator. Unlike a safety officer, this is not a full-time job.

## 什么是职业安全与健康（修正）法案？



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职业安全与健康（修正）法案 2020(OSH法案) 于2021年10月由众议院通过，对现有的职业安全与健康法（1994年）进行了重大修订。

职业安全与健康法案于2022年3月公报，并将在马来西亚所有工作场所生效，执行日期待人力资源部门公告

## 修改后的职业安全与健康法案的法律要求之一是：



02

所有工作场所雇佣五名或更多员工，并且该工作场所不属于任何已公告要求任命安全官员 (Safety Officer)。

雇主必须指定一名员工担任职业安全与健康协调员，与安全官员不同，这不是一个全职工作。

Failure to comply will result in legal sanctions. The specific consequences depend on the particular circumstances.

*The consequences for violating this law are determined by legal provisions and may include a maximum fine of RM 50,000, imprisonment for up to six months, or a combination of both fine and imprisonment*

The requirement to designate an employee as a Safety & Health Coordinator is included in the Occupational Safety and Health Act (Amendment) 2022.

不遵守将会承担法律制裁。具体的后果取决于具体情况

违反该法律的后果根据法律规定而定，可能会面临最高罚款不超过马币50,000、最长监禁不超过六个月，或同时受到罚款和监禁的处罚

在《职业安全与健康法》（修正）2022年版中包括了指定一名员工担任职业安全与健康协调员的要求。

# Who should I appoint as OSH-Coordinator

## The Entry Requirements

01

**Malaysian citizen between 19-60 years**  
Fit for work

02

### Employment

Posses working experienced for at least one year

03

### Proof of employment

Document of employment supported by employer

04

### Academic Qualification

Minimum SPM or SKM level of education

05

### Trained Person

Passes the OSH –Coordinator Training program ( 3-days) conducted by DOSH approved Trainer Centre , example Pertubuhan Ikatan Komuniti Selamat



# 我应该任命谁作为安全与健康协调员？

以下是入职要求



01

马来西亚公民，年龄在19至60岁之间，  
- 适宜工作

02

具有至少一年的工作经验

03

雇主支持的就业文件

04

学术资格要求最低为SPM或SKM水平的教育背景

05

接受过安全与健康协调员三天培训，该培训由DOSH认可的培训中心进行。例如,社区安全联盟 (Pertubuhan Ikatan Komuniti Selamat)



# OSH Coordinator - Responsibilities and Worksope:

## Safety Champion

- ✓ Assisting the employer in taking necessary measures to ensure the safety and health of employees

## Workplace Inspections

- ✓ Assisting the employer in conducting workplace safety and health inspections

## Reporting

- ✓ Assisting the employer in reporting accidents, hazardous incidents, occupational poisoning/occupational diseases in the workplace to the Department of Labour through JKPP 6, JKPP 7, and JKPP 8 forms.

## Risk Management

- ✓ Assisting the employer in implementing workplace risk assessment & control



Other responsibilities: Carrying out other instructions from the employer regarding workplace safety and health.

# OSH协调员-责任和 职责范围

## 安全倡导者

- ✓ 协助雇主采取必要措施确保员工的安全与健康。

## 工作场所检查

- ✓ 协助雇主进行工作场所安全与健康检查。

## 报告

- ✓ 协助雇主通过JKKP 6、JKKP 7和JKKP 8表格向劳动部门报告在工作场所发生的事故、危险事件、职业中毒/职业病

## 风险管理

- ✓ 协助雇主实施工作场所风险评估和减轻控制



其他责任: 执行雇主有关工作场所安全与健康的其他指示。



# The benefits of having a certified Occupational Safety and Health (OSH) Coordinator in your organization

01

Helping your organization ensure the safety and health of employees

They reduce the risks of workplace accidents and occupational diseases by developing and implementing relevant policies and procedures. They are responsible for assessing and identifying potential hazards and providing improvement recommendations to protect the physical and mental health of employees. This will make your employees feel safe and secure, leading to increased work efficiency and satisfaction.

02

Facilitating compliance with laws, regulations, and industry standards

They serve as a bridge between your organization and government regulatory agencies and relevant industry organizations, ensuring that your organization complies with all necessary regulations and standards. This helps to avoid fines, lawsuits, and reputation damage, while maintaining a positive corporate image.

03

Assisting your organization in improving productivity and efficiency.

By assessing workplace safety and establishing appropriate safety training and procedures, an OSH Coordinator can reduce accidents and work-related injuries, thereby minimizing work disruptions and absenteeism among employees.

Additionally, they can assist in developing emergency plans and appropriate emergency response procedures to quickly and effectively respond to emergency situations. This will help your organization maintain continuous production and avoid production interruptions.



# 组织中拥有一名职业安全健康OSH-协调员的好处。

## 01 帮助您的组织 确保员工的安 全和健康

他们通过制定和实施相关政策和程序来降低工作场所事故和职业疾病的风险。负责评估和识别潜在的危險，并提供改进建议以保护员工的身体和心理健康。这将使您的员工感到安全和放心，提高他们的工作效率和满意度。

## 02 助于遵守法律 法规和 行业标准

成为您的组织与政府监管机构和相关行业组织之间的桥梁，确保您的组织符合所有必要的法规和标准。这可以避免罚款、诉讼和声誉损害，并保持良好的企业形象。

## 03 帮助您的组 织提高生产 力和效率

通过评估工作场所的安全性，并建立适当的安全培训和程序，OSH协调员可以减少事故和工伤，从而减少员工的工作中断和缺勤。此外，他们还可以协助制定应急计划和适当的应急响应程序，以便在紧急情况下迅速而有效地应对。这将帮助您的组织保持连续的生产，并避免生产中斷和损失。

# 11 Training Modules

Upon completion of this 3-days course, the participants will be certified as "Trained Persons" that that will be able to coordinate safety and health in preventing occupational accidents and disease

01

Challenges and Realities in Small and Medium Enterprises (SMEs)

02

Introduction to DOSH and Legal Foundations

03

Basics of Occupational Safety and Health

04

Basics of Chemical Handling/Management

05

Introduction to Occupational Diseases

06

Introduction to Road-Related Workplace Safety

07

Risk assessment, and risk control; Hazard Identification (HIRARC)

08

Material storage and handling

09

Workstation design and lighting

10

Productive machine safety

11

Facilities for the workplace and work-related welfare.

# 11个培训主题

完成这个为期3天的课程后，参与者将获得“已培训人员”资格证书，能够在预防职业事故和疾病方面协调安全与健康工作

01

小型和中型企业 (SMEs) 中的挑战与现实

02

介绍DOSH 部门和法律基础

03

职业安全与健康基础

04

化学品处理/管理基础

05

职业病介绍

06

与道路相关的工作场所安全介绍

07

危险识别、风险评估和风险控制的实际培训；  
危险识别、风险评估和风险控制 (HIRARC)

08

材料存储和处理

09

工作站设计和照明

10

生产机器安全

11

场所和与工作相关的福利设施